



<u>Mail or Fax to:</u> TAI / Professional Benefit Administrators

1000 Hurricane Shoals Road NE Ste C-370 Lawrenceville, GA 30043 FAX: (770) 963-6126 OR (888) 264-6975 PHONE: (770) 963-3939 OR (800) 578-2082

EMPLOYEE INFORMATION					
SOCIAL SECURITY NUMBER:		1	1		
NAME OF FEDERAL EMPLOYEE:					
ADDRESS:					
	Street		City	ST	ZIP
CELL/HOME PHONE:		EMAIL:			
FEDERAL AGENCY:					

FINANCIAL INSTITUTION INFORMATION						
Bank Draft Information	Credit Card Information (VISA or MasterCard only)					
Bank Name: Savings Checking Savings	Card #					
Rtg # (Void Check MUST be Attached)	Expiration date:/					
Account#	Three-digit Security code from back of card:					

DISBURSEMENT INFORMATION						
PROVIDER	MONTHLY PREMIUM	SPECIAL INSTRUCTIONS:				
PREMIUM SUB-TOTAL:						
NON-REFUNDABLE ADMINISTRATIVE FEE :	\$3.50	(per draft)				
TOTAL MONTHLY DEDUCTION:						

SIGNATURES

Agent (Print):

Agent Phone:

Agent Email:

I hereby authorize Transaction Allotment Inc (TAI) to initiate debit entries to my account indicated above for payments designated by me. I understand that the debits will occur on the 10th of each month. I further understand that any insurance coverage will only be effective upon the date of coverage stated on the respective policy(s) and after premium money has been collected and applied by the insurance carrier. This authorization agreement is to remain in effect until TAI and the Financial Institution named above has received written notification from me of its termination in such a timely manner as to afford TAI and your Financial Institution a reasonable opportunity to act on it. I also understand a \$20 fee will be collected from my account on the next debit date should the previous debit be returned by my Financial Institution as Non Sufficient Funds.



Signature of Enrollee: